## Internet Explorer:

- 1. Clicking on the link should open the pdf file in a new tab.
- 2. To save it to your computer click on the save file icon highlighted in yellow below.
- 3. Open the file in Adobe Acrobat reader, fill it out electronically, save it, and then email it to <u>Celebrate1517@gmail.com</u>.



#### Google Chrome:

 Click on the link and the pdf file will download to your computer's 'downloads' folder automatically. Open the file in Adobe Acrobat reader, fill it out, save it, and then email it to <u>Celebrate1517@gmail.com</u>.

## Microsoft Edge:

- 1. Clicking on the link should open the pdf file in a new tab.
- 2. To save it to your computer click on the screen. This should bring up a drop down bar that contains a save icon shown below.

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- 3. Click on the save icon and save the file to a location of your choice.
- 4. Open the file in Adobe Acrobat reader, fill it out electronically, save it, and then email it to <u>Celebrate1517@gmail.com</u>.

## Firefox

- 1. Clicking on the link should open the pdf file in a new tab.
- 2. To save it to your computer click on the download icon shown below.



3. When the dialogue box below pops up, select save file and choose a location to save the file.

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	OK Cancel						

4. Open the file in Adobe Acrobat reader, fill it out electronically, save it, and then email it to <u>Celebrate1517@gmail.com</u>.

# Safari

- 1. Clicking on the link should open the pdf file in a new tab.
- 2. To save it to your computer make sure that the new open tab is your active screen and hover over the bottom centre of the page. A series of four icons will appear. Click the icon on the far right (circled in red below) to download the file to your computer.
- 3. Open the file in Adobe Acrobat reader, fill it out electronically, save it, and then email it to <u>Celebrate1517@gmail.com</u>.

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